



SERVING THE RURAL AREAS OF NORTHERN EL DORADO COUNTY

REGULAR MEETING

BOARD PACKET

Thursday, January 18, 2024

EL DORADO REGIONAL FIRE AUTHORITY

Serving the Rural areas of Northern El Dorado County



AGENDA

Board of Directors Meeting

Georgetown FPD STA 61 – 6283 Main St. Georgetown, CA 95634

January 18, 2024, 0930

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
2. **ADOPTION OF AGENDA**
3. **PUBLIC COMMENT** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.
4. **DIRECTORS ITEMS**
5. **CONSENT CALENDAR** (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approval of the minutes for the regular board meeting held on December 12, 2023
 - B. Financials December 2023
6. **PRESENTATIONS**
 - A. Fleet Services
 - i. Strech Fab Works – Jason Warton (Owner)
 - B. Liability Services
 - i. George Petersen Insurance Agency – Christian Mello
7. **Appoint a EDRFA Board Treasure**
8. **UPDATES**
 - A. EDRFA Job Duties and Responsibilities
 - B. CalPERS
 - C. Liability Insurance
 - D. Fleet Services
 - E. Policies and Procedures
 - F. Training Program
 - i. Short and Long Term
 - G. Bylaws
 - H. FDID Number

- I. IT Committee
 - i. Objective and Priorities
 - ii. The Chiefs will recommend candidates
- J. Labor Committee Updates
- K. General Liability, Director & Officer's Policies Update
- L. EDRFA Patches

9. CORRESPONDANCE COMMUNICATION

10. OPEN FORUM

11. FUTURE AGENDA ITEMS

12. NEXT MEETING DATE AND ADJOURNMENT

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530.333.4111. Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's front door at Georgetown Fire District, at 6281 Main Street, Georgetown, California, on January 12, 2024.

/s/ Glenn Brown
Chief Glenn W. Brown

January 12, 2024
Date



5 A

EL DORADO REGIONAL FIRE AUTHORITY

Serving the Rural areas of Northern El Dorado County



MINUTES

Board of Directors Regular Meeting

Mosquito FPD STA 75 - 8801 Rock Creek Rd Station, Placerville, CA 95667

December 12, 2023, 9:30 a.m.

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
2. **ADOPTION OF AGENDA**
3. **PUBLIC COMMENT** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.
4. **DIRECTORS ITEMS**
5. **CONSENT CALENDAR**
 - a. APPROVAL OF MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2023
 - b. MONTHLY FINANCIALS
 - i. STAPLES
 - ii. MYERS | NAVE
6. **PRESENTATION FROM CHW LAW**
 - a. EL DORADO REGIONAL FIRE AUTHORITY PROFESSIONAL SERVICES AGREEMENT
7. **INTRODUCTION OF LARRY HOLMS – RETIRED FIRE CHIEF ORANGE COUNTY FIRE AUTHORITY**
Larry Holmes was absent due to covid.
8. **UPDATES**
 - a. JOB DUTIES AND RESPONSIBILITIES
 - b. CalPERS
 - c. INSURANCE
 - d. FLEET SERVICES
 - e. POLICIES AND PROCEDURES
 - f. TRAINING PROGRAM
 - i. SHORT- AND LONG-TERM PROGRAM
 - g. BYLAWS
 - h. FDID NUMBER
 - i. IT COMMITTEE

- i. OBJECTIVE AND PRIORITIES
- ii. CHIEFS WILL RECOMMEND POTENTIAL NAMES FOR THE COMMITTEE
- j. LABOR COMMITTEE
- k. GENERAL LIABILITY AND DIRECTORS AND OFFICERS POLICIES
- l. ADDITIONAL ITEMS

No action was taken on item 8. A, B, C, D, E, F, G, H, I, I, ii, J, K, and L.

9. EDRFA PATCHES

- a. THE EMBLEM AUTHORITY

Recommendation: Approval of patches purchase not to exceed \$600.00

No action was taken.

10. EDRFA BOARD NAME PLATES

- a. ARNOLDS FOR AWARDS, INC.

Recommendation: Approval of name plates and hardware purchase not to exceed \$200.00

Director Spaugh motioned to do a cost analysis for a cheaper option, seconded by Director Lynell, and the motion was unanimously carried.

11. CORRESPONDANCE COMMUNICATION

EDRFA needs to register with the Secretary of State as an entity.

12. OPEN FORUM

All fire departments that are members of the EDRFA must post a printed copy of the Board Agenda for EDRFA's Regular Meetings 72 hours prior to the Meeting for the public and must follow all the posting laws of the Brown Act for all other types of meetings.

13. FUTURE AGENDA ITEMS

- ***Discussion regarding Financials***
- ***Insurance cost to cover the EDRFA Board of Directors.***
- ***OPEN FORUM- IT Committee updates***
- ***Approve the patch for the EDRFA.***
- ***Name plate alternative options.***
- ***Follow up with State Fire Marshall for FDID Number***
- ***Recommendations from the law firm on what the EDRFA should be addressing.***

14. NEXT MEETING DATE AND ADJOURNMENT

The next regular meeting is on January 18, 2024, at 0930 at GFFD Station 61. The meeting was adjourned at 1100.

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In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's front door at Georgetown Fire District, at 6281 Main Street, Georgetown, California, on December 8, 2023.

/s/ Glenn Brown
Chief Glenn W. Brown

December 5, 2023
Date